

Pergola/Portico Permit Guide

City of Wadsworth

This guide provides information on obtaining *Pergola & Portico Permits* in the City of Wadsworth.

Zoning Permits Are Required for:

- All new and replacement pergolas and porticos.

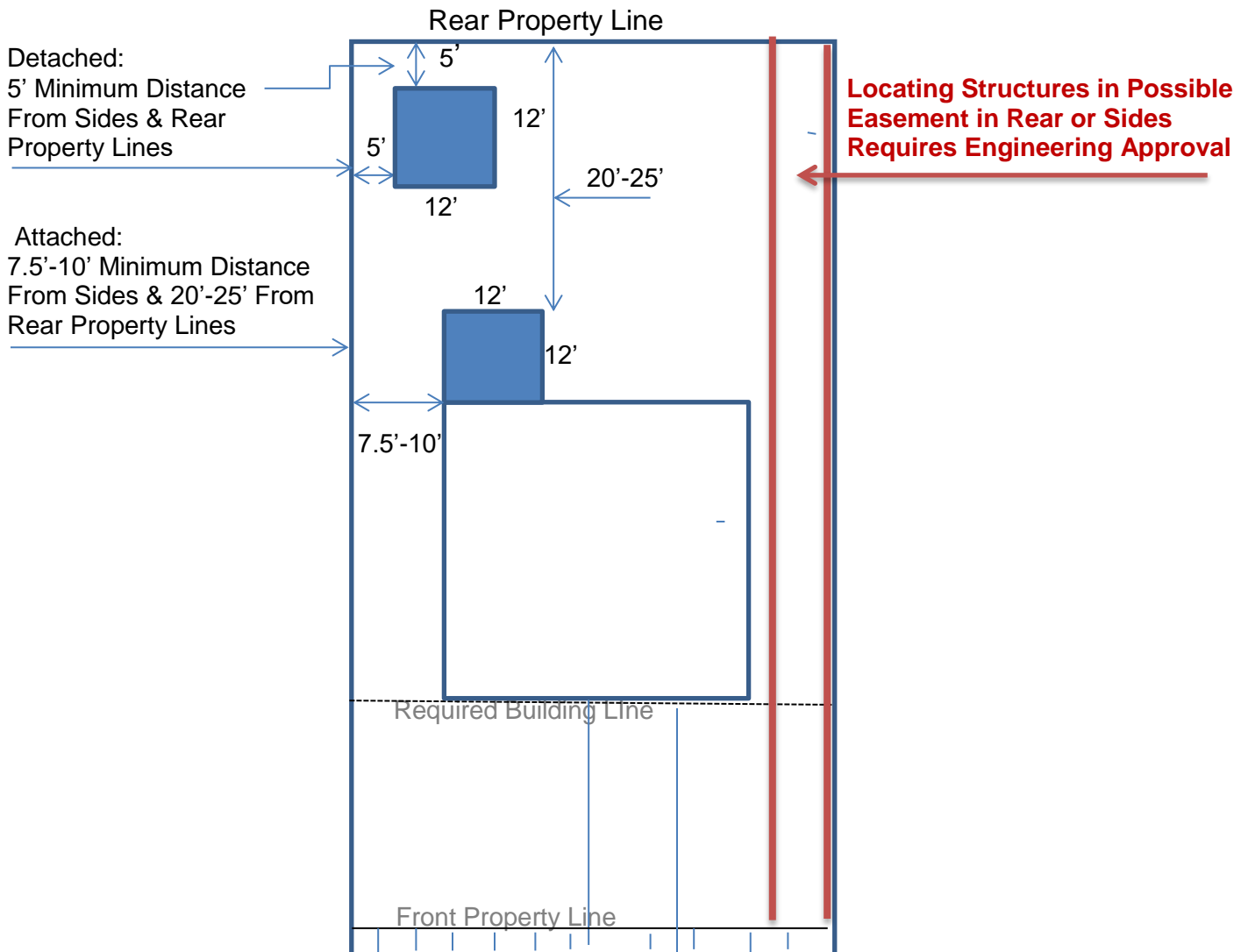
Building Permits are Not Required for:

- Pergolas or Porticos not attached to the dwelling, or not attached to an existing attached deck, and that have a floor height equal or less than 30" above grade, and are less than 200 Sq.'

Building Permits Are Required for:

- Pergolas or Porticos attached to the dwelling, or attached to an existing attached deck, or have a floor height more than 30" above grade, or are more than 200 Sq.'

Step 1) Prepare a Site Plan for the property where the pergola or portico is to be installed. Aerial views can be found at <http://www.medinacountyauditor.org/property-search.htm> Some site plans for the property may be on file with the Building Department.



PERGOLA & PORTICO PERMIT GUIDELINES

ZONING PERMITS are required for all Pergolas & Porticos. A Building/Zoning Permit Application and a Zoning Certificate Application accompanied by a site plan showing the dimensions of the Structure, and distances to relative side lines, plus a \$25 fee are required to obtain a Zoning Certificate. Following are guidelines for patio placement.

1. Pergolas & Porticos *unattached* to the main dwelling are permitted to be five (5) feet from the side and rear lines if located behind the rear house line.
2. Pergolas & Porticos *attached* to the main dwelling or attached deck are permitted to be 7.5' to 10' feet (depending on subdivision) from the sides and 20'-25' from the rear line.

BUILDING PERMITS are required for Pergolas & Porticos that are attached to the dwelling, or over 200 Sq', or > 30" above grade require an additional \$50 Building Permit Fee. Plans including a downview with dimensions; and footer, floor and roof framing component and fastening details are required.

APPLICATIONS / FEES / PERMIT ISSUANCE. A site plan, construction plans (if a building permits required), plus completed building and zoning permit applications accompanied by a permit fee of \$25.00 for zoning permit only, and an additional \$50.00 for attached structures, or over 200 sq. ft. or > 30" above grade. Permits are generally issued within 1-3 working days.

Step 2) Permit Application Submission & Payment

●Please submit the zoning application & or site plan at this time by email or mail with an email address included.

●Payments (checks) may accompany the applications if mailed, or be made after permit approval with a credit card by phone.

Zoning Permit Only = \$ 25.00 Total
+ Building Permit (\$50) = \$ 75.00 Total

●Receipts and permits will then be returned by email if possible or mailed.

●Please email or call the office for instructions on handling large sets of plans, or with other questions.

Application Submission: jstefl@wadsworthcity.org 330-335-2753

Code Questions: mnussbaum@wadsworthcity.org 330-335-2780

Checks Payable to: City of Wadsworth **Mailing Address:** Building Department
City of Wadsworth
Maple Street
Wadsworth, OH 44281

[PERMIT APPLICATION](#) ↓

RESIDENTIAL BUILDING/ZONING PERMIT APPLICATION

CITY OF WADSWORTH 330-335-2753

PERMIT ISSUANCE ____/____/____

PERMIT # _____

Applicant Information – (Applicant is the Owner or Contractor)

APPLICANT/(Owner/Contractor) _____ **EMAIL** _____
JOB ADDRESS _____
PROJECT DESCRIPTION _____
OWNER _____ **PHONE** _____
OWNER ADDRESS _____
CONTRACTOR _____ **PHONE** _____
CONTRACTOR ADDRESS _____ **PHONE** _____
ESTIMATED COST OF CONSTRUCTION \$ _____ (Cost of Materials and Labor. Excludes Lot.)

DISTANCE FROM FRONT PROPERTY LINE .. _____ DISTANCE FROM LEFT PROPERTY LINE _____ DISTANCE FROM RIGHT PROPERTY LINE _____ DISTANCE FROM REAR PROPERTY LINE _____ HEIGHT ABOVE GRADE _____	BASEMENT AREA _____ FIRST FLOOR LIVING AREA _____ SECOND FLOOR LIVING AREA _____ GARAGE AREA _____ TOTAL BUILDING AREA (SQ. FT.) .. _____
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**("RIGHT" & "LEFT" ARE LOOKING FROM THE STREET. DISTANCE FROM PROPERTY LINE INCLUDES OVERHANGS, ETC.)*

I HEREBY CERTIFY THAT I AM THE OWNER OF RECORD OF THE NAMED PROPERTY **OR** THAT I HAVE BEEN AUTHORIZED BY THE OWNER OF RECORD TO MAKE THIS APPLICATION AS HIS AGENT; AND I CERTIFY THAT ALL INFORMATION FURNISHED ON THIS FORM IS ACCURATE; AND I AGREE TO CONFORM TO ALL APPLICABLE CODES OF THE JURISDICTION; AND OBTAIN FINAL INSPECTION APPROVAL BEFORE OCCUPANCY OF THE STRUCTURE. I CERTIFY THAT THE CODE OFFICIAL, OR HIS REPRESENTATIVE, SHALL HAVE AUTHORITY TO ENTER AREAS COVERED BY THIS PERMIT AT ANY REASONABLE HOUR TO ENFORCE PROVISIONS OF THE APPLICABLE CODES. I UNDERSTAND WHAT INSPECTIONS ARE REQUIRED, AND WHEN, AND HOW TO REQUEST AN INSPECTION.

- CALL THE CITY OF WADSWORTH AT 335-2753 FOR BLDG., ELECTRIC, HVAC, INSPECTIONS.
- CALL MEDINA CO. HEALTH DEPT. AT 723-9668 FOR ALL PLUMBING PERMITS.

_____ **SIGNATURE OF Owner/Agent** **DATE** _____ ⇨ _____ **PRINT NAME**

Official Use Only – Do Not Write Below This Point

Use _____ Conditional

Plan. Com. Approval	Date _____	Zoning District _____
B.Z.A. Approval	Date _____	Parcel # _____
In Flood Hazard Area?.....	Yes _____ No _____	City Lot # _____

Fee Computation

CONSTRUCTION BASE FEE	\$ _____ . _____	BP
TOTAL BUILDING AREA (SQ. FT.)	_____ (x \$.15)	\$ _____ . _____ BP
FIREPLACE OR ADDITIONAL HVAC.....	_____ (\$25.00 ea.)	\$ _____ . _____ BP
ZONING PERMIT FEE	\$ _____ . _____	ZP
RECREATION ACQUISITION FEE	\$ _____ . _____	DA
RECREATION DEVELOPMENT FEE	\$ _____ . _____	DR
DEMOLITION FEE	\$ _____ . _____	PM
OTHER.	\$ _____ . _____	_____
OTHER.	\$ _____ . _____	_____
OTHER.	\$ _____ . _____	_____
TOTAL PERMIT FEES	\$ _____ . _____	

_____ **ZONING OFFICIAL / DEPUTY APPROVAL** **DATE** _____ _____ **BUILDING OFFICIAL / DEPUTY APPROVAL** **DATE** _____